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Fred Hurley,
Director

TOWN OF NEWTOWN
WATER AND SEWER AUTHORITY

Richard B. Zang,
Chairman
Marianne Brown
Louis Carbone
George Hill
Alan Shepard
Eugene Vetrano
Carl Zencey

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE WATER AND SEWER AUTHORITY

The Water and Sewer Authority held a special meeting on Thursday, September 19, 2013 at the Waste Water Treatment Plant, 24 Commerce Road, Newtown, CT. Chairman Zang called the meeting to order at 7:00pm.

Present: Dick Zang, Alan Shepard, Gene Vetrano, George Hill, Carl Zencey

Absent: Lou Carbone, Marianne Brown

Also Present: Julio Segarra of United Water, Director of Public Works Fred Hurley, Mike Burton, Rod Deraney.

Public Participation – Rod Deraney told the WSA that he would like to hook up to the sewer as soon as possible. He is in the process of purchasing the property at 24 Glen Road and the septic is failing. His neighbor has agreed to give him an easement across their yard to access the sewer system. Dick Zang requested that he contact the Health Department. They will send a letter to the WSA requesting that the property be hooked up to the sewers.

Approval of Minutes – The previously distributed minutes of the regular meeting of 8/8/13 were unanimously approved.

OLD BUSINESS

Capital Needs Study – Fred Hurley reported that they are reviewing the water improvement plan.

Renewable Energy Project-grant payment – Julio Segarra is going to pull off the actual number from the inverter along with the screen capture to get the final 10% grant payment.

Rate increase for Water and Sewer users- This was handled last month and should not have been on the agenda.

NEW BUSINESS

Sewer Hook-up at 20-22 Washington Avenue – Alan Shepard has recused himself from the discussion. On behalf of the Town of Newtown, Fred Hurley is requesting a lateral being put in for this property. The road will be paved and there will be some development in that area and would like it installed before the road is paved.

Mike Burton explained that this is five properties that were approved for affordable housing by the WSA and other applicable town boards. He is currently in the process of redesigning the project. He has acquired two pieces of property on either side of the original project which will allow the project to be larger.

Carl Zencey moved to approve a sewer lateral at the Town's request in the area of 20-22 Washington Avenue. Gene Vetrano seconded, motion unanimously accepted, Alan Shepard abstained.

Results and approvals for Hawleyville RFQ and RFP – Karin & Fazio was the only bidder for the RFP and came in lower than what was budgeted. The RFQ received 6 proposals. Fred suggested that the board review the RFQ's and short list it to three companies and hold interviews is desired. The appraisal portion will move fast.

Alan Shepard moved to recommend to the Purchasing Authority to award the bid for the Hawleyville Sewer Benefit Analysis with direction from the Public Works Director to Karin & Fazio. Gene Vetrano second, motion unanimously seconded.

Committee Reports: **SCADA**-Julio reported that the project is moving forward. **I&I**-Meters are still in the same spot. The rain gauge is still an issue. **Finance**-The transfer for the loan from the water side to the sewer side has not been completed. Dick Zang will look into that.

Report by United Water Environmental Services Inc. – The plant has been running well.

Report by Public Works Director – reported within the meeting.

Having no further business, meeting was adjourned at 8:49pm

Arlene Miles, Clerk